

PRIVATE SECURITY  
AGENCIES RULES – 2001

Home Department

Karachi 01-10-2001

No. SO (A&S) HD-7(8)/2000 :- In exercise of the powers conferred by section 16 of the Sindh Private Security Agencies (Regulation and Control) Ordinance, 2000; the Government of Sindh are pleased to make the following rules :-

1. (i) These rules may be called the Sindh Private Security Agencies (Regulation & Control) Rules, 2001. Preamble  
(ii) They shall come into force at-once.
2. In these rules there is anything repugnant in the subject or context :- Definitions
  - (a) "application" means an application made under section 5 in form "A"
  - (b) "form" means a form appended to these rules;
  - (c) "Ordinance" means the Sindh Private Security Agencies (Regulation & Control) Ordinance, 2001;
  - (d) "register" means a register maintained by the Licensing Authority in form "B"
  - (e) "section" means section of the Ordinance.

3. (i) Every agency or its branch running under the same name or management at different places shall run under separate licenses.

(ii) An application for a license shall in addition to the document referred to in section 5 be accompanied by the documents, information and fees mentioned in form "A" which shall not be refundable.

(iii) On receipt of the application, it shall be registered in the register.

(iv) If in the opinion of the licensing authority the application is defective or any further information or document is required it may call upon the applicant to rectify the defect or as the case may be furnish the required information or document.

4. No applicant shall be granted a license if he :- Certain Person not to be granted

(a) is a minor, or insane person;

(b) is found to be of unsound mind by a Court of competent jurisdiction

(c) is declared insolvent;

(d) has been, on conviction for an offence of criminal misappropriation or criminal breach of trust or cheating or any other offence involving moral turpitude, or an abatement of or attempt to commit any such offence, sentenced to imprisonment, unless a period of three years has elapsed since the expiration of the period of sentence;

(e) is not cleared by any Government agency.

5. (i) The License shall be granted having due regard, amongst others, to the following factors:-

- (a) Whether the applicant would be in a position to maintain the agency with the minimum standard fixed by the licensing authority;
- (b) Whether the applicant has adequate financial resources for proper functioning of the agency and providing training to the security guards of the recognized standard;
- (c) Whether the staff employed by the agency possesses specified training and the agency has proper equipment, accommodation and other facilities to ensure its proper functioning;
- (d) Any other factor as maybe considered necessary.

Grant of (ii) License The licensing authority on being satisfied that the applicant does not suffer from any of the disqualification mentioned in these rules shall grant the application and issue him a license in form "C" on payment of fees and security money mentioned therein for due performance of the provisions of the Ordinance, rules and license within a fortnight of the grant of application.

(iii) The licensing authority may forfeit the security wholly or partly for any breach of any term or condition of the license and on such forfeiture the licensee shall make good the security to the extent it is forfeited, provided that where the breach is capable of rectification the security shall not be forfeited unless the licensee has actually rectified the breach within the specified period to the satisfaction of the licensing authority.



(iv) The particulars of the licensee shall be recorded in the registered.

(v) The license shall be non-transferable.

6. (1) No licensee shall :-

- (i) render any service to any Provincial Government or Federal Government or any body, organization or agency of such Government.
- (ii) render any service to the sensitive key points notified by the Government.
- (iii) employ any person without getting him cleared by Government agencies including the Special Branch ISI/IB;
- (iv) allow any person employed by him to use any weapon unless the person concerned clears the firing test arranged by the Police Deptt. and certified by SP or DSP of the area;
- (v) allow its employees to use uniform other than the uniform approved by the licensing authority;
- (vi) employ any person who has served in armed forces including Air Port Security Forces without their clearance from the Minister of Interior to be obtained through the Government;
- (vii) employ any person as guards with self weapons;
- (viii) employ guards not exceeding the limit fixed by the licensing authority for an agency or its branch according to the quantum of the work of the agency or its branch;

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- (ix) operate in any area other than the area mentioned in the license;
  - (x) change the status or address of the agency or its branch, except with prior approval of the licensing authority;
  - (xi) amend the Constitution of the agency without permission of the licensing authority;
  - (xii) use any weapon not issued in the name of the licensee;
  - (xiii) install emergency light and siren in the transport vehicles in its use;
  - (xiv) use soft vehicle for cash transit;
  - (xv) correspond in respect of his agency with the Federal Government or any Provincial Government save through the Home Department.

7. A licensee shall:-

- (i) establish a proper magazine at the head office of the agency for safe custody of weapons which shall be under the proper guard on round the clock basis;
- (ii) keep record of all types of weapons or properly purchased and held by the agency and furnish the same to the licensing authority;
- (iii) notify the number of transport vehicle in its use including any increase or decrease in its fleet to the Police Station concerned;

- (iv) use the weapons issued to it on the basis of ratio fixed by the licensing authority vis-a-vis number of guards appointed by the agency;
- (v) intimate the licensing authority the nature and category of fire arms and equipment in use of the employees of the agency;

8. (i) The licensee shall conduct its operations in accordance with such directions as may from time to time be given by the licensing authority and confine its employees to their duties, activities to the terms and conditions of the license.

(ii) The decision of the licensing authority in any matter under these rules shall be final and binding on the licensee.

9. (i) A licensee shall :-

- (a) afford necessary facilities to the licensing authority or an officer authorized by him in this behalf to inspect the office premises and records of the agency;
- (b) on demand produce the license for inspection;
- (c) display the license at a conspicuous place of the premises of the business of the agency.

(ii) A licensee shall comply with the instructions, if any, given by the licensing authority or authorized officer after visiting the place of business of the agency and inspecting the documents under the foregoing provisions or otherwise.

Maintenance of record and account 10. (i) A licensee shall maintain account and other record of the agency in such form and manner as may be specified by the licensing authority.



(ii) A licensee shall submit quarterly reports to Government through the licensing authority under section 8 within a week of the commencement of the quarter.

(iii) A licensee shall as and when required to do so produce the account and other record maintained by him before the licensing authority or any officer authorized by it and shall also supply such information within such time as may be required by the licensing authority or authorized officer as the case may be.

11. (i) An application for renewal of license accompanied by a fee in form 'D' shall be made not later than thirty days preceding the date on which the validity of the license is due to expire.

(ii) If the licensee fails to apply for the renewal of his license in accordance with sub-rule (1) and continues the agency to function after the date on which the validity of his license expires, the licensing authority may, instead of taking action against him, entertain his application for renewal of the license on payment of additional amount, in addition to renewal fee, not exceeding four times of the renewal fee.

(iii) The license shall be renewed after assessing the performance of the agency that it has complied with the Ordinance, rules and terms and condition of the license.

(iv) The fee shall be refunded if the license is not renewed.

12. The security deposit unless forfeited shall be refundable on the expiry of the license.



13. In case of discontinuance of transfer of the agency, Discontin-  
the license shall inform the licensing authority within thirty days uance of  
of such discontinuance or transfer and the licensing authority the receipt  
shall, on the of such information, cancel the license in the case of Business  
discontinuance and grant a license to the transferee in accordance with these  
rules in the case of transfer.